Poster Guidelines

Logistics

- An electronic version of all posters must be sent as a pdf-file no later than Thursday, March 5th to info@cww2015.tu-berlin.de with a maximum of 10MB. The contributions will be handed out to the attendees and uploaded on the conference website. It will be announced that poster contents can only be cited with the author’s permission.

- Please bring your poster with you when registering at the conference. Staff will guide you to the exhibition space and provide you with mounting material. You will be responsible for mounting your own poster.

- Posters will be on display throughout the event. Attendees have the opportunity to explore your poster during coffee as well as lunch breaks and in particular during Poster Reception on March 10th. For specific times, please check the final program available online the week prior.

- Please note, during late coffee break on March 11th, exhibition space will be closed due to Conference Dinner prearrangements.

- Posters will be displayed on the first floor within the atrium and the exhibition space in front of the plenary hall. During Poster Reception, all posters will be displayed within the atrium. Floorplans will be provided at a later date.

- Please pick up your poster at the end of the conference until 4.30pm on March 12th.

Content and presentation

- Please make sure that your poster reflects the content of the submitted abstract, incorporating at least the following properties: (1) title, (2) authors’ names, (3) research questions, (4) research design, (5) main (preliminary) results and expected scientific contribution, (6) remaining uncertainties, and (7) outlook.

- All posters must be prepared in English. Since most conference attendees are non-native speakers, please keep in mind to use language that is easy to understand.

- We ask the presenters to stand by their posters during Poster Reception to give attendees the opportunity to ask questions. You are welcome to bring handouts, business cards, etc.; however, there will be no desks available.

- The best posters will be awarded during plenary session on March 12th.
• Authors of selected contributions will be asked to contribute to a Springer® Book published subsequently to the conference. Requirements for the long-version of the abstracts will be provided at a later date.

• Please avoid marketing products or companies on your poster.

Poster preparation

• A dimension of DIN A0 upright (841mm wide, 1189mm tall) is required for all posters. Posters will be mounted on poster walls using adhesive strips. It is therefore important that you prepare your poster without foam core.

• Please make sure the content is readable and well-structured (font size, contrast, reduced text).

• In case you would like to print your poster right before the conference, a copy shop is located within the venue’s walking distance.

Copy Print
Ernst-Reuter-Platz 6, 10587 Berlin | Phone: 0049 (0)30 318 059 040 | Email: erp6@copyprint.de
Opening hours: Mon - Fri: 8:00am - 12:00am | Sat: 10:00am - 6:00pm | Sun: 12:00pm - 8:00pm
Website: http://www.copyprint.de/cms/serviceshop