

Poster Guidelines

Logistics

- An electronic version of all posters must be sent as a pdf-file **no later than Thursday, March 5th** to info@cw2015.tu-berlin.de with a maximum of **10MB**. The contributions will be handed out to the attendees and up-loaded on the conference website. It will be announced that poster contents can only be cited with the author's permission.
- Please **bring your poster with you when registering** at the conference. Staff will guide you to the exhibition space and provide you with mounting material. You will be responsible for mounting your own poster.
- Posters will be on display throughout the event. Attendees have the opportunity to explore your poster **during coffee as well as lunch breaks and in particular during Poster Reception** on March 10th. For specific times, please **check the final program** available online the week prior.
- Please note, during late coffee break on March 11th, exhibition space will be closed due to Conference Dinner prearrangements.
- Posters will be displayed on the first floor within the **atrium and the exhibition space** in front of the plenary hall. During Poster Reception, all posters will be displayed within the atrium. Floor-plans will be provided at a later date.
- Please pick up your poster at the end of the conference until 4.30pm on March 12th.

Content and presentation

- Please make sure that your **poster reflects the content of the submitted abstract**, incorporating at least the following properties: (1) title, (2) authors' names, (3) research questions, (4) research design, (5) main (preliminary) results and expected scientific contribution, (6) remaining uncertainties, and (7) outlook.
- All posters must be **prepared in English**. Since most conference attendees are non-native speakers, please keep in mind to use language that is easy to understand.
- We ask the presenters to **stand by their posters during Poster Reception** to give attendees the opportunity to ask questions. You are welcome to bring handouts, business cards, etc.; however, there will be no desks available.
- The **best posters will be awarded** during plenary session on March 12th.

- Authors of selected contributions will be asked to contribute to a **Springer[®] Book** published subsequently to the conference. Requirements for the long-version of the abstracts will be provided at a later date.
- Please avoid marketing products or companies on your poster.

Poster preparation

- A dimension of **DIN A0 upright (841mm wide, 1189mm tall)** is required for all posters. Posters will be mounted on poster walls using adhesive strips. It is therefore important that you prepare your poster **without foam core**.
- Please make sure the content is **readable and well-structured** (font size, contrast, reduced text).
- In case you would like to print your poster right before the conference, a copy shop is located within the venue's walking distance.

Copy Print

Ernst-Reuter-Platz 6, 10587 Berlin | Phone: 0049 (0)30 318 059 040 | Email: erp6@copyprint.de

Opening hours: Mon - Fri: 8:00am - 12:00am | Sat: 10:00am - 6:00pm | Sun: 12:00pm - 8:00pm

Website: <http://www.copyprint.de/cms/serviceshop>